



MULTI SERVICE AVIATION TRANSFER FORM ("Transfer Form")

The creditor and issuer of the Phillips 66® Aviation Corporate Card is U.S. Bank National Association dba Multi Service Aviation ("U.S. Bank" or "MSA")

INSTRUCTIONS

This form is to transfer existing Multi Service Aviation Accounts to Phillips 66® Aviation Corporate Card accounts. If you currently **do not** have a Multi Service Aviation Card or Account, please visit www.phillips66aviation.com to complete a Phillips 66 Aviation Corporate Card Application.

To ensure proper Transfer Form processing, please ensure that all information is completed on this Transfer Form.

1. Complete all parts of Section 1—Company Information.
2. Complete Section 2 if type of organization is a Sole Proprietor, Partnership, LLC or LLP.
3. Complete Section 3 if type of organization is a Corporation (public, private or non profit) or Government. Provide financial statements as required in Section 3 of this Transfer Form.
4. Return completed Transfer Form and all additional information (such as financial statements) to Phillips 66 Aviation Corporate Card Center by fax to 913-451-1470 AND mail to P.O. Box 13050, Overland Park, KS 66282-3050.

SECTION 1—COMPANY INFORMATION

- Company has read and agrees to the Phillips 66 Aviation Corporate Card Program Terms and Conditions as found in Corporate Card section on www.phillips66aviation.com
- Company agrees to close existing Multi Service Aviation account and open a Phillips 66 Aviation Corporate Card account.

| | | | |
|--|----------------------|--------------------|-----|
| Company's Legal Name (as stated on financial statements) | | Federal Tax ID# | |
| Company Physical Address (P.O. Box not acceptable) | City | State | Zip |
| Aviation Contact | Title | Company Website | |
| Aviation Contact E-mail | Contact Phone Number | Contact Fax Number | |

COMPANY IDENTIFICATION INFORMATION

To comply with the requirements of the USA PATRIOT Act, U.S. Bank and Multi Service Aviation require Company, Participant(s) and/or Cardholder(s) to provide legal entity names, physical street addresses, taxpayer identification numbers and other information that will allow U.S. Bank and MSA to establish identity prior to establishing Accounts under or in connection with this Transfer Form. U.S. Bank and MSA reserve the right to require that Company, Participant(s) and/or Cardholder(s) promptly provide to U.S. Bank and/or MSA additional identification documents upon request and in connection with USA PATRIOT Act compliance.

Briefly describe the nature of your business: _____

Does Company conduct business in a foreign country? Yes No

If Yes, what countries and the nature of business and/or transactions? _____

SECTION 2—COMPLETE if your organization is a Partnership, Sole Proprietor, LLC or LLP

The "Authorized Officer" must be one (1) of the following and have an ownership interest in Company: Chairman, President, Executive Vice President, Senior Vice President, Vice President, Treasurer, Contoller, Owner/Proprietor, Partner, or Member (LLC or LLP).

| | | | | |
|---|-------|-------------------|---------------|------------------------|
| Printed Name of Authorized Officer | Title | Home Phone Number | Date of Birth | Social Security Number |
| Home Physical Address (P.O. Box Not Acceptable) | City | State | Zip | |

I, as the above named Authorized Officer (a) request that U.S. Bank issue a Phillips 66 Aviation Corporate Card ("Card(s)") and Account ("Account(s)") to designated employees in the future; (b) authorize U.S. Bank to verify my employment and income history and all other information I have provided, and to obtain information about me from other creditors, credit bureaus, third parties, and federal or state records for use in assessing my personal credit worthiness in connection with U.S. Bank extension(s) of credit under the Terms and Conditions; (c) agree to be jointly and severally liable, as principal, to repay any and all transactions charged to any and all Accounts, plus interest and other charges, according to the terms of the Terms and Conditions; (d) authorize U.S. Bank to share information about its experiences with me with U.S. Bank affiliates and credit bureaus; and (e) agree that Accounts will be used for business purposes and not personal, family, or household purposes.

Authorized Officer Signature _____ Date _____

If you have questions about the Phillips 66 Aviation Corporate Card program, please call 877-672-6888 or e-mail trustedwings@usbank.com



SECTION 3—COMPLETE if your organization is a Corporation (public, private or non profit) or Government

Along with your Transfer Form, please attach a copy of the last three (3) years of audited financial statements. If the most recent annual financial statements are more than five (5) months old, please attach the most recent interim financial statements as well. Please ensure that this Transfer Form is completely filled out, signed and all requested documents are attached before submitting.

Authorization and Execution: By completing this Transfer Form, Company acknowledges and agrees that: (i) all information provided in this Transfer Form is true, complete and accurate and Company has the authority to provide such information and complete such Transfer Form; (ii) Company requests that U.S. Bank establish a Phillips 66 Aviation Corporate Card Account in the name of Company and to issue Cards in accordance with the Terms and Conditions; (iii) U.S. Bank will review this Transfer Form and may, at its sole discretion, grant such request, but that U.S. Bank is under no obligation to do so; (iv) Company shall be bound by the Terms and Conditions upon signing this Transfer Form; and (v) U.S. Bank is authorized to investigate, obtain, and exchange reports and information regarding this Transfer Form and any resulting Accounts with credit reporting agencies, and other parties with legitimate business needs for such reports or information. If this Transfer Form is approved, Company and U.S. Bank agree that the Terms and Conditions shall constitute the entire Terms and Conditions between Company and U.S. Bank, and shall become effective on the date properly signed by Company. Company certifies to U.S. Bank that the person executing this Transfer Form is authorized by Company in accordance with its organization rules and applicable law to bind Company to the Terms and Conditions, including the authority to incur Debt in the name of the Company.

Company certifies that the signer's authorization to bind Company and incur Debt in the name of Company is evidenced by the following (Please check one (1) of the following boxes):

- The Company is publicly traded and the signer is an officer as indicated on Company's Form 10-K filed with the SEC (no additional information is needed from Company unless requested).
- The signer is an officer of Company and is acting in his or her capacity as an agent of Company. Furthermore, the signer represents and warrants that he or she is duly authorized by an applicable Bylaw, Article or other Corporate Authority to enter into transactions of this nature. Company represents and warrants that this transaction is within the scope of the normal course of business and does not require further authorization for Company to be duly bound by this Transfer Form and the Terms and Conditions (no additional information is needed from Company unless requested).

If one (1) of the above boxes cannot be checked, or if, in the opinion of the U.S. Bank Corporate Payment Systems Risk Management Division further proof of authority is necessary, Company must provide a Corporate Certificate of Authority which complies with Company's Articles of Organization or Bylaws. Once the Corporate Certificate of Authority is completed, please check the box below and submit the original Corporate Certificate of Authority with this Transfer Form.

- Company has completed the Corporate Certificate of Authority (attach the original, completed Corporate Certificate of Authority).

By signing below, each individual signing this Transfer Form in his or her capacity as an authorized signing officer of Company and not in his or her personal capacity, certifies and warrants that: (a) all action required by Company's organizational documents to authorize the signer(s) to act on behalf of Company in all actions taken under this Transfer Form and the Terms and Conditions, including, but not limited to, the authority to incur Debt on behalf of Company, has been taken; (b) each signer is empowered in the name of and on behalf of Company to enter into all transactions contemplated in this Transfer Form and the Terms and Conditions; and (c) the signatures appearing on all supporting documents of authority are authentic. Company has read, understands and agrees to the Terms and Conditions and U.S. Bank is entitled to act in reliance upon the authorizations and certifications set forth in this Transfer Form.

In witness whereof, Company has, by its duly authorized signer(s), executed this Transfer Form and agrees to the Terms and Conditions.

Dated this _____ day of _____, 20____ by:

Legal Name of Company (Must match name entered on previous page.)

Signature

Printed Name of Authorized Individual

Printed Title of Authorized Individual

↓ *Second signature only if required by Company.* ↓

Second Signature (**ONLY** if required by the Company's organizational guidelines)

Printed Name of Authorized Individual

Printed Title of Authorized Individual

FOR U.S. BANK MULTI SERVICE AVIATION USE ONLY

DATE of OFAC _____ Searched by _____ TOA _____ LOC _____

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