

# PHILLIPS 66® GENERAL AVIATION CONTRACT FUEL APPLICATION



## **COMPANY INFORMATION**

\*Indicates a Required Field

Company Name (Legal Name): \_\_\_\_\_

Trade Name (DBA): \_\_\_\_\_

Company Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Business Type:  Corporation  Partnership  Limited Liability Partner/Corp  Other (Specify) \_\_\_\_\_

FAR Certification:  121  125  135  91  Other (Specify) \_\_\_\_\_

Federal Tax ID#: \_\_\_\_\_ Years in Business: \_\_\_\_\_

Federal Excise Tax (FET) Exemption:  No  Yes Any other Tax Exemptions:  No  Yes

Notify us if you have any other state exemptions. Without proper exemption you will be billed applicable taxes and you will be responsible for obtaining any refund from appropriate taxing authority.

Estimated Monthly Gallons at Phillips 66 Locations: \_\_\_\_\_

How would you like to receive your pricing?

E-mail: \_\_\_\_\_

3rd Party Service: \_\_\_\_\_

## **AIRCRAFT** - Provide a complete list of aircraft authorized for fueling on your account, provide additional page if needed.

Tail #	Make & Model	Fuel Type	Capacity/Gallons

**BizLink** - Phillips 66 portal business portal where you access transaction invoices and other information.

Assign a contact to be your company's BizLink administrator who will then set up all subsequent IDs for your company.

BizLink Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_

## **REQUIRED APPLICATION DOCUMENTATION**

*please also include a copy of your W-9 and Certificate of Incorporation, when submitting electronically.*

▪ Articles of Incorporation, or proof of LLC if applicable

▪ A copy of your current W-9 Form

## **PAYMENT METHOD**

Phillips 66 offers two methods of payment, Electronic Funds Transfer (**EFT**) from a U.S. bank account, OR, Automated Clearing House (**ACH**). EFT is our preferred method, due to the automation of payments between accounts. ACH requires customer initiation of payment at the appropriate due dates.

**Please fill out the appropriate form for the payment method you prefer:**

EFT  ACH

## **PAYMENT TERMS**

Our standard payment terms are: 1-15 due on 30<sup>th</sup> / 16-31 due on 15<sup>th</sup>. Invoices with a ship date of 1-15 of the month are due on the 30<sup>th</sup>, and invoices with a ship date of 16-31 of the month are due on 15<sup>th</sup>.

Once your account is approved, we will list your company in the directory at all Into-Plane locations where you have been set up to fuel. Fuel purchases at your base location may be restricted, and limitations or restrictions may apply at certain FBO's.

Phillips 66 will soon provide access and training to BizLink, our controlled access extranet website where your invoices and other company information may be obtained. As part of the customer onboarding process, we will send an email with log in credentials to the individual indicated as the BizLink contact.

## **AUTHORIZATION**

The information provided to Phillips 66 Company (Phillips 66) on this application by the applicant(s) and any other information provided to Phillips 66, including any financial statements, is warranted to be accurate, complete and true, and shall be the property of Phillips 66.

## **ELECTRONIC SIGNATURES**

To the fullest extent permitted by applicable law, the parties hereby consent to the use of electronic signatures or facsimile signatures to enter into this Agreement, and to evidence the parties' intent to execute and enter into a binding agreement. This shall not preclude the parties from executing this Agreement in original hardcopy form. This Agreement may also be executed in counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same agreement.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

## **RETURN COMPLETED APPLICATION**

Fax: 918-977-6326

Email: Jan.E.Lockhart@p66.com or contractfuel@p66.com

Question: Please contact Customer Service at 800-234-6603, Option 8

